



Job Vacancy – Picking and Dispatch Operative

Job Details

- Post: Permanent
- Schedule: Monday 9am – 5pm & Thursday 9am – 5pm
- Closing date: Friday 29th June 2018
- Salary: To be discussed

Duties

- Organise, check off and separate goods inwards
- Pick and pack online orders for dispatch
- General store organisation/maintaining the tidiness of the store
- Small element of data processing

Skills Required

- Enthusiastic and self-motivated
- Teamwork
- Attention to detail
- Good communication skills with the English language (both verbal and written)
- Basic IT/Computer skills
- This position involves considerable physical exertion; therefore, applicants must be able to carry out tasks such as moving heavy parcels/pallets.

Other information

This is a 2 day a week post. Monday and Thursday are preferred however a change in days can be discussed if required. Additional days may be available occasionally.

How to Apply

Send your cv to bks@clanryeltg.co.uk or via post to

Clanrye Lighting HR department
11 upper Edward street,
Newry,
County Down,
BT35 6AX