

CLANRYE ELECTRICAL SUPPLIES LIMITED

JOB DESCRIPTION

Job Title:	Store Manager
Salary:	Relevant to experience
Job Purpose:	Co-ordinate goods inwards including verification and put away
Application:	Submit your CV via email (bks@clanryeltg.co.uk) or at our tradecounter
Closing Date:	Tuesday 29th August 2017

Key Responsibilities:

- Receive goods inwards from couriers and suppliers, verify contents and move into stock
- Maintain a clean and tidy stock room
- Restock the shelves from overflow storage
- Prepare customers' orders for collection or delivery
- On occasion, deliver products locally to our customers with the use of the company van
- Any other duties, within reason and capability, as determined by Management

Desirables Attributes

- Preference will be given to those with Electrical experience and or those with warehouse or stock room experience
- Preference will be given to those with a clean UK Full Drivers Licence